

MINUTES
ADVISORY NEIGHBORHOOD COMMISSION 3F
NORTH CLEVELAND PARK/FOREST HILLS
PUBLIC MEETING
Van Ness South Social Room
3003 Van Ness Street, N.W.
Washington, D.C. 20008
February 19, 2002

1. CALL TO ORDER

Chair Wiss called the meeting to order at 7:35pm. Commissioners Kogan, Perry, Maudlin, and Wiss were present. With four commissioners present, Chair Wiss declared a quorum.

Chair Wiss announced that Gottlieb Simon (Executive Director, Office of ANCs) would manage the election to fill the vacancy in SMD 3F07 and declared the polls open. She stated that ballots would be available to qualified voters arriving by 9 p.m. Polling took place simultaneously with the meeting and in the same room. [The results are covered in item 13, below, and in ANC Resolution 02-05, attached.]

Commissioner Bardin arrived.

2. AGENDA

The meeting agenda was approved on motion of Commissioner Perry, seconded by Commissioner Maudlin. 5-0-0 (see attached agenda)

3. MINUTES

Minutes of the January 14, 2002, meeting were approved on motion by Commissioner Kogan, seconded by Commissioner Bardin. 5-0-0

4. ANNOUNCEMENTS

A. Commissioner Kogan announced that:

1. The January resolution calling for regulation of truck traffic on Veazey Street (Res 02-03) elicited requests for similar attention to other streets, a subject that may require attention.
2. Constituent concerns about City tree planting on public space on a block without sidewalks suggested room for better communication and consultation

B. Commissioner Wiss (reachable at 966-1310 by those interested in following up) announced:

1. The Office of Planning seeks volunteers to serve on a task force concerning antennas.
2. The Commission on Arts & Humanities invites suggestions for placing and designing 200 "party animals" (100 donkeys and 100 elephants) in the District, including 20 in Ward 3.

C. Lee Ann Carpenter (686-3585) described DC MainStreets and her intention to submit a proposal for funding in 2003 to cover the three shopping areas along Connecticut Avenue between Van Ness Street and Chevy Chase Circle. She seeks volunteers.

D. Linda Grigsby announced the Community Easter Egg Hunt at the Washington Home on Saturday, March 23 at 2:30 pm (rain or shine) and asks for RSVPs by March 20 (895-0172).

Commissioner Mitchell arrived.

5. OPEN FORUM

A. Juliana Tengen (442-4456) of the Alcoholic Beverage Regulation Administration introduced herself as serving PSAs 201-205.

B. Marilyn Myerson of Van Ness North made these points:

1. Cars do not stop at the red light at Connecticut Avenue and Windom Place. There is a problem with the traffic signals.

2. There are areas in the neighborhood where 26 more parking meters could go.

Commissioner Perry commented that she would work with her on the matter.

C. David Boehlke of the 3500 block of Yuma Street presented texts of two resolutions that he and Bobbie Carroll (who also spoke) would like the ANC to adopt:

Resolution One

The ANC resolves its support for the installation of a concrete sidewalk along the north side of the 3400 block of Yuma Street, NW. The sidewalk should be of standard dimensions and should extend from the terminus of the current concrete sidewalk west to the corner of 35th Street and Yuma Street.

He described present conditions and experience on both sides of Yuma Street and presented a petition (in support of Resolution One) signed by 65 residents as well as eight photographs.

Resolution Two

The ANC resolves its support for the reconstruction of the street in the 3500 block of Yuma Street, NW. Such street should consist of curbs, gutters, storm drains, and a finished street surface as requested by the majority of the property owners through a petition process.

D. Gloria Alexander of the 3000 block of Brandywine Street, where she has lived for more than 25 years, objected as a homeowner that DPW planted five trees without notification in front of her home (on a block of two dwellings) and that thereby her property has been destroyed. She asked the ANC to take an active role in requiring prior public notice of tree plantings.

6. REPORT OF SECOND DISTRICT, METROPOLITAN POLICE DEPARTMENT

Sgt. Hayes of the Second District, MPD was present on behalf of Lieutenant Lockerman who replaces Lieutenant Eaves in charge of PSA 201. He presented traffic enforcement statistics for four points in ANC 3G (Chevy Chase) and for a fifth area: "Connecticut Avenue" (unspecified). He gave comparative major crime occurrence statistics for ANC 3F last year (55 crimes) and this

year (47 crimes) for the same number of months. Commissioner Perry inquired about a recent incident of alleged sexual abuse of a child in an alley in ANC 3F (which was not included in his statistics). Sgt. Hayes had limited information about the incident and suggested contacting the Detectives' Office (282-0043). A "wanted" poster for the suspect is up in the Giant.

7. CONNECTICUT AVENUE CORRIDOR TRAFFIC STUDY

Commissioner Perry described DOT's recent commitment to study the Tilden - Albemarle stretch of Connecticut and side streets. That commitment grew out of the Ward 3 ANCs Traffic Summit with the Mayor and the on-going Committee that resulted (on which Commissioners Perry and Wiss represent ANC 3F). Commissioner Wiss distributed the January 2002 outline for a study prepared by DOT that is intended to address both congestion and hazard issues. Commissioners Wiss, Kogan, Perry and Bardin summarized specific suggestions they had put forward to expand on that outline and Chair Wiss asked for community inputs and for volunteers to work on follow through. Marilyn Myerson volunteered on the spot. Chair Wiss explained that DOT's Ken Laden, whose office will be responsible for the study, was unavailable to attend this evening's ANC meeting but would meet with a group thereafter.

8. TRAFFIC ISSUES – TILDEN STREET

Commissioner Kogan presented a resolution for discussion and community input (saying at the outset that it might not yet be ready for action) concerning traffic approaching Connecticut Avenue along the north side of Tilden Street. Discussion with DOT regarding options has focused on achieving better flow and shorter waiting periods by marking two lanes at the price of eliminating two or three parking spaces. One possibility would be to eliminate the parking during rush hours only. Residents who spoke to the issue, including Denis Kutman, Julie Wiseman, Grace Lang, David Boehlke and Tom Shoemaker, mostly preferred to retain the parking. With no objection, Commissioner Kogan withdrew the resolution and stated he would work further on the issue.

Separately, Commissioner Kogan reported, DOT proposes to eliminate a couple of parking spaces on either side of the alley where a large tree and cars block views of Tilden Street, and intends to move ahead without community input because of present hazard to pedestrians. There being no objections expressed, Commissioner Perry moved support for the safety change (on which she believed DOT would seek community input), but the motion died for want of a second.

9. HOWARD UNIVERSITY WEST CAMPUS PLAN – NON-COMPLIANCE

Commissioner Perry explained the background of non-compliance, the ANC's previous Resolution 00-13, Howard Law School Dean McClendon's expressions of sympathy (coupled with reluctance to appear before the ANC until Howard University gives him authority to make meaningful commitments) and the draft resolution she had prepared and distributed for discussion which she moved and Commissioner Maudlin seconded. Gary Mummert of Van Ness East said that even mere anticipation of a new resolution seemed to have moved the University that very morning to begin to ameliorate the erosion problem. Commissioner Kogan asked whether the proposed request that DCRA revoke the certificate of occupancy for the Howard Law Library might seem too harsh a measure for a going-concern school of higher education. Commissioner Perry

responded that there was not a chance that DCRA would actually close down the Library, the resolution being but the start of a lengthy administrative process to hold the University accountable to keep its promises to the BZA when the campus plan was approved. After the mover and seconder agreed to amend the resolution to refer to the University's non-compliance as "wilful and egregious," the motion carried 6-0-0. [See attached Resolution 02-06.] Commission Perry said she would not submit the Resolution to DCRA and the BZA if Dean McClendon met with the neighbors within two weeks, offering specific answers and timetables.

10. KURI BROTHERS v. DCRA – CIVIL INFRACTION APPEAL CASE NO. 99-OAD-1821E

Commissioner Perry explained 12 years of efforts to overcome non-compliance with Zoning Regulations by the automobile repair garage at 4221 Connecticut Avenue. She distributed copies of the Decision and Order of DCRA Administrative Law Judge Lennox Simon (rendered December 27, 1999) upholding a fine against Kuri Brothers, Inc. and ordering this business to cease and desist from operations until it obtains a special exception from the BZA. Kuri Brothers has been operating a 21-service-bay repair garage without a certificate of occupancy and in violation of the C-3-A zoning for the property. (She also distributed the 1998 BZA ruling to the same effect about the same service bays and violations.) Now, another appeal is pending before the BZA. On motion of Commissioner Perry, seconded by Commissioner Bardin, Resolution 02-07 (attached) carried 6-0-0.

11. TENLEYTOWN FIREHOUSE – HPRB PROCEEDING

Commissioner Bardin said that over many months Marvin Tievsky (President of the Friendship-Tenley Citizens Association and a resident of ANC 3F) has informed the ANC of developments leading to a compromise between replacing and preserving the firehouse. However, very recent designation of the Firehouse as an historic landmark has thrown into question the compromise agreed design. The agreed design would retain most of the exterior but gut and replace the interior and add to the structure, Commissioner Tad DiBiase, ANC 3E03, explained. The Firehouse is now located in ANC 3E which supports the compromise agreed design. Commissioner Bardin moved and Commissioner Perry seconded a resolution asking the Historic Preservation Review Board to approve conceptually – with no delay – the agreed design, for reasons of community safety. Mover and seconder accepted Commissioner Wiss's amendment to change "replacement" to "rehabilitation and preservation" and Resolution 02-8 (attached) carried by a vote of 5-0-1 (Commissioner Kogan abstaining).

12. REPORT FROM TREE AND SLOPE PROTECTION COMMITTEE

George Clark, co-chair of the Ad Hoc Committee on Tree and Slope Protection reported on the work of that Committee (noted from month to month in the Brief Reports on the reverse side of the ANC's Agenda). The Ad Hoc Committee is examining the Zoning Commission's standardized overlay and possible variants, and it is studying the area between Rock Creek Park and Connecticut Avenue and between Melvin C. Hazen Park, on the south, and Broad Branch Road and 36th Street, on the north. He spoke of the intention to consult broadly with members of the community, including a mailing and a Town Hall type meeting, to be coordinated with and hopefully co-sponsored by the Forest Hills Citizens Association (whose President, Barbara

Simons) serves on the Ad Hoc Committee. Mr. Clark expressed hope that the ANC would budget funds for outreach to the community by the Ad Hoc Committee.

Commissioner Wiss announced that she was resigning as co-chair of the Ad Hoc Committee (on which she would continue to serve), because of the pressure of her new duties as ANC Chair, and moved that the ANC approve Commissioner Bardin as co-chair in her place. Commissioner Perry seconded. Motion carried, 6-0-0.

13. RESULTS OF SPECIAL ELECTION FOR SMD 3F07 COMMISSIONER

Chair Wiss received and announced the results as reported by three Election Clerks as follows:

For Duane Fitzgerald, 21 votes
For Todd Strauss, 53 votes
Blank, spoiled and non-countable ballots, none

Chair Wiss declared Todd Strauss the Commissioner-elect. She congratulated him and thanked both of the candidates for willingness to serve and running for office. She expressed deep appreciation to Gottlieb Simon for taking charge of the election, to all the other Election Clerks who helped him Tad DiBiase, David Scott, Carol Woodard, Donna Gould and Jennie Ciak for their diligent and successful efforts to assure a fair election.

On motion of Commissioner Wiss, seconded by Commissioner Bardin, the Commission approved Resolution 02-05 (attached) certifying the election results, 6-0-0.

14. PRESENTATION BY GOTTLIEB SIMON ON OFFICE OF ANCs

Mr. Simon described the work of the new Office of ANCs, created by legislation a year ago. The Office serves ANCs; it does not steer them. Mr. Simon's e-mail address is: gottlieb.simon@dc.gov

15. TREASURER'S REPORT

A. BUDGET FOR FY 2002

Commissioner Mitchell reported that the FY2002 allocations for the ANCs had been received from the CFO's Office, and submitted a proposed budget for the FY, approval of which he moved and Commissioner Kogan seconded. After they agreed to an amendment, proposed by Commissioner Bardin, to add \$500 for public outreach by the Ad Hoc Committee on Tree and Slope Protection, the FY 2002 Budget was approved. 6-0-0

B. TREASURER'S REPORTS FOR DECEMBER 2001 AND JANUARY 2002

The Treasurer described and the Commissioners noted the updating monthly report.

C. QUARTERLY REPORT TO THE D.C. AUDITOR FOR THE FIRST QUARTER OF FY 2002 (October-November-December 2001)

On motion of Commission Mitchell, seconded by Commissioner Perry, the ANC approved the attached quarterly report. 6-0-0

The approved Budget and approved Quarterly Report are attached, together with monthly reports.

16. ACQUISITION OF DIGITAL CAMERA

Commissioner Wiss proposed that the ANC acquire a digital camera, including accoutrements (e.g., a case and a larger data storage card). She explained uses that other DC government officials make effectively of digital photos – posted on a web site, transmitted by e-mail, and/or turned into hard copies. Commission Perry described how other ANCs use digital photos on their web sites. Commissioner Maudlin provided information on camera prices, characteristics and use in conjunction with the computer and web site. Commissioner Mitchell opened a discussion of how to protect and assure proper access to a camera. Commissioner Kogan commended Commissioner Wiss's careful evaluation of the issues and explanation how such an investment would help the ANC to carry out its responsibilities. Commissioner Bardin acknowledged his initial skepticism and thanked Commissioner Wiss for seriously addressing each challenge or question. On motion of Commissioner Bardin, seconded by Commissioner Wiss, the Commission approved expenditure of up to \$500 for the acquisition. 6-0-0

17. ADJOURNMENT

On motion by Commissioner Wiss, seconded by Commissioner Kogan, the meeting adjourned at 10:15pm. 6-0-0

The next regular meeting of ANC3F is 7:30pm on Monday, March 18, 2002, at the Washington Home & Hospice Center, 3720 Upton Street, N.W.

Respectfully,

/s/ David J. Bardin

David J. Bardin
Secretary, ANC3F

Attachments:

Agenda

Res 02-05 Election to Fill Vacancy in SMD 3F07

Res 02-06 Howard U. West Campus Non-Compliance

Res 02-07 Kuri Brothers, Inc. v. DCRA, Appeal to BZA re Civil Infraction Order

Res 02-08 Tenleytown Firehouse before HPRB – Case HPA#02-223

ANC Budget FY 2002

Treasurer's Report for Dec 2001 and January 2002

Report to DC Auditor for 1st Q of FY 2002 (Oct-Nov-Dec 2001)

Minutes approved: March 18, 2002

Agenda for ANC 3F meeting of February 19, 2002, at 7:30 p.m.

Van Ness Social Room, 3003 Van Ness Street, NW

ANC 3F: Phone: 362-6120; Fax: 686-7237; web site: www.anc3f.org

ABRA = Alcoholic Beverage Regulation Administration
DCRA = Dept. of Consumer & Regulatory Affairs
DOT = Division of Transportation in DPW
NCPC = National Capital Planning Commission
ZC = Zoning Commission

BOEE = Board of Elections and Ethics
CFA = Commission of Fine Arts
DPW = Dept. of Public Works
NPS = National Park Service

BZA = Board of Zoning Adjustment
DOH = Dept. of Health
MPD = Metro. Police Department
O/P = Office of Planning

▼ Time ▼→←Times shown at left are targets [which are not binding]

See below, other side for brief status reports.

- 7:30 Call to Order and Determination of a Quorum
Approval of Agenda
Approval of Minutes of January 14, 2002, meeting (Comm. Maudlin)
Special Election for Commissioner to represent SMD 3F07: start of voting
- 7:40 Announcements by commissioners and members of the community
- 7:45 Open Forum - for community members to bring up matters *not* on the agenda
- 7:55 Report from Second District, Metropolitan Police Department [subject to arrival]
- 8:10 Presentation on recently-approved traffic study for the Connecticut Avenue corridor (Comm. Perry)
- 8:30 Traffic issues, including improving traffic flow and visibility of cars on Tilden at Connecticut Avenue **Action Item[s]** (various Commissioners)
- 8:40 Howard U. West Campus: campus plan compliance **(Possible Resolution)** (Comm. Perry)
- 8:55 Kuri Brothers v. DCRA, Civil infraction appeal to BZA **(Proposed Resolution)** (Comm. Perry)
- 9:00 **Special Election:** Closing of polls (time is binding)
- 9:05 Request that the HPRB speedily approve the Agreed Design for renovation and addition to the Tenleytown Fire House **(Proposed Resolution)** (Comm. Bardin)
- 9:15 Report from ANC 3F *ad hoc* Tree and Slope Committee **(Action Item[s])** (Comm. Wiss)
- 9:25 Announcement of results of special election for vacancy in SMD 3F07
Approval of Resolution to BOEE announcing that vacancy has been filled (Comm. Wiss)
- 9:30 Presentation by Gottlieb Simon, Director, Office of ANCs, on the role of his office
- 9:40 **Approval** of ANC Budget for FY 2002 (Comm. Mitchell)
Treasurer's Reports for December 2001 and January 2002 (Comm. Mitchell)
Approval of Report to DC Auditor for First Quarter of FY 2002 (Oct/Nov/Dec 2001) (Comm. Mitchell)
- 9:50 Request for appropriation for digital camera for ANC use (Comm. Wiss) **Action Item**

10:00 Adjournment

Advisory Neighborhood Commission 3F

Fiscal Year 2002

(October 1, 2001 - September 30, 2002)

Annual Budget

Authorized subsequent to notification of ANC Allotment

(Prior to notification, expenditures were on a continuing resolution equal to FY2001 amounts)

		FY2002 Budget
Ordinary Expenses		
1-6	Administrative support	\$ -
8	Local Transportation	\$ 125.00
9	Office rent	\$ 120.00
10	Telephone service	\$ 450.00
10	Web hosting	\$ 105.00
11	Postage	\$ 100.00
11	Delivery services	\$ 250.00
13	Printing and duplicating services	\$ 300.00
15	Office supplies	\$ 400.00
15	Equipment maintenance	\$ 300.00
16b	Equipment purchase	\$ 150.00
21	Bank charges	\$ 30.00
22	Meeting space	\$ 1,000.00
22	Mail box rental	\$ 100.00
22	ANC Security Fee	\$ 70.00
22	Employment advertisements	\$ -
	Total Ordinary Expenses	\$ 3,500.00
Other Expenses		
	Funds for Tree and Slope Cmte	\$ 500.00
	Total Other Expenses	\$ 500.00
	Total Authorized Expenditures	\$ 4,000.00
Extraordinary Expenses		
	Digital Camera (auth 2/19/2002)	\$ 500.00
	Total Extraordinary Expenses	\$ 500.00
	TOTAL EXPENSES TO DATE	Authorized \$ 4,500.00

Advisory Neighborhood Commission 3F						02/19/02
Fiscal Year 2002						
(October 1, 2001 - September 30, 2002)						
Financial Report						
12/31/2001		Continuing				
		Resolution	Periodic	3 Month	Budget	
		Budget	Adjustment	Expenses	Remaining	
Ordinary Expenses						
1-6	Administrative support	\$ 2,725.00	\$ -	\$ -	\$ 2,725.00	
9	Office rent	\$ 120.00	\$ -	\$ 30.00	\$ 90.00	
22	Meeting space	\$ 985.00	\$ -	\$ 135.00	\$ 850.00	
22	Mail box rental	\$ 80.00	\$ -	\$ -	\$ 80.00	
10	Telephone service	\$ 795.00	\$ -	\$ 117.46	\$ 677.54	
11	Postage	\$ 75.00	\$ -	\$ 6.80	\$ 68.20	
11	Delivery services	\$ 250.00	\$ -	\$ -	\$ 250.00	
13	Printing and duplicating services	\$ 300.00	\$ -	\$ -	\$ 300.00	
15	Office supplies	\$ 400.00	\$ -	\$ -	\$ 400.00	
15	Equipment maintenance	\$ 300.00	\$ -	\$ -	\$ 300.00	
21	Bank charges	\$ 30.00	\$ -	\$ -	\$ 30.00	
	Total Ordinary Expenses	\$ 6,060.00	\$ -	\$ 289.26	\$ 5,770.74	
Other Expenses						
10	Web hosting	\$ 100.00	\$ -	\$ 24.25	\$ 75.75	
22	ANC Security Fee	\$ 70.00	\$ -	\$ -	\$ 70.00	
16b	Equipment purchase	\$ 105.00	\$ -	\$ -	\$ 105.00	
22	Employment advertisements	\$ 100.00	\$ -	\$ -	\$ 100.00	
8	Local Transportation	\$ 100.00	\$ -	\$ -	\$ 100.00	
	Total Other Expenses	\$ 475.00	\$ -	\$ 24.25	\$ 375.00	
	Total Authorized Expenditures	\$ 6,535.00	\$ -	\$ 313.51	\$ 6,221.49	
Extraordinary Expenses						
					\$ -	
					\$ -	
					\$ -	
					\$ -	
	Total Extraordinary Expenses	\$ -	\$ -	\$ -	\$ -	
		Authorized	Per. Adj.	Expended	Remaining	
	TOTAL EXPENSES TO DATE	\$ 6,535.00	\$ -	\$ 313.51	\$ 6,221.49	
Item	Description	Check Amt	Ck Date	Deposit Amt	Dep Date	Balance
						\$25,982.81
2941	David J. Bardin (Reimbursement)	\$ 6.80	12/28/2001			\$25,976.01
2942	Pair Networks (Web hosting)	\$ 24.25	12/28/2001			\$25,951.76
2943	Verizon (Telephone service)	\$ 38.70	12/28/2001			\$25,913.06
2944	UDC (Office rent)	\$ 30.00	12/28/2001			\$25,883.06
	Reconciled Bank Balance (12/31/2001)					\$25,883.06
		Authorized	Received	Outstanding		
	D.C. Government Allotment	\$ 15,142.56	\$ 3,785.64	\$ 11,356.92		

	Continuing				
	Resolution	Periodic	4 Month	Budget	
	Budget	Adjustment	Expenses	Remaining	
Administrative support	\$ 2,725.00	\$ -	\$ -	\$ 2,725.00	
Office rent	\$ 120.00	\$ -	\$ 30.00	\$ 90.00	
Meeting space	\$ 985.00	\$ -	\$ 135.00	\$ 850.00	
Mail box rental	\$ 80.00	\$ -	\$ -	\$ 80.00	
Telephone service	\$ 795.00	\$ -	\$ 117.46	\$ 677.54	
Postage	\$ 75.00	\$ -	\$ 6.80	\$ 68.20	
Delivery services	\$ 250.00	\$ -	\$ -	\$ 250.00	
Printing and duplicating services	\$ 300.00	\$ -	\$ 15.57	\$ 284.43	
Office supplies	\$ 400.00	\$ -	\$ 49.42	\$ 350.58	
Equipment maintenance	\$ 300.00	\$ -	\$ -	\$ 300.00	
Bank charges	\$ 30.00	\$ -	\$ -	\$ 30.00	
Total Ordinary Expenses	\$ 6,060.00	\$ -	\$ 354.25	\$ 5,705.75	
Web hosting	\$ 100.00	\$ -	\$ 24.25	\$ 75.75	
ANC Security Fee	\$ 70.00	\$ -	\$ 70.00	\$ -	
Equipment purchase	\$ 105.00	\$ -	\$ -	\$ 105.00	
Employment advertisements	\$ 100.00	\$ -	\$ -	\$ 100.00	
Local Transportation	\$ 100.00	\$ -	\$ -	\$ 100.00	
Total Other Expenses	\$ 475.00	\$ -	\$ 94.25	\$ 305.00	
Total Authorized Expenditures	\$ 6,535.00	\$ -	\$ 448.50	\$ 6,086.50	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
Total Extraordinary Expenses	\$ -	\$ -	\$ -	\$ -	
	Authorized	Per. Adj.	Expended	Remaining	
TOTAL EXPENSES TO DATE	\$ 6,535.00	\$ -	\$ 448.50	\$ 6,086.50	
Description	Check Amt	Ck Date	Deposit Amt	Dep Date	Balance
					\$25,883.06
ANC Security Fund	\$ 70.00	1/14/2002			\$25,813.06
Verizon (Telephone service)	\$ 39.99	1/31/2002			\$25,773.07
Reconciled Bank Balance (12/31/2001)					\$25,773.07
	Authorized	Received	Outstanding		
D.C. Government Allotment	\$ 15,142.56	\$ 3,785.64	\$ 11,356.92		

ANC Quarterly Report of Financial Activity						
Quarterly Report Period:		Oct 1 - Dec 31		2001		ANC 3F
SUMMARY OF RECEIPTS AND DISBURSEMENTS: Checking Account						
BALANCE FORWARD:		(from "Ending Balance of Previous Quarter)			22,410.93	
RECEIPTS						
		District Allotment		3,785.64		
		Interest		0.00		
		Other (see page 2)		0.00		
		Transfer from Savings Account		0.00		
		Total Receipts			3,785.64	
		Total Funds Available			26,196.57	
DISBURSEMENTS						
1.	Net Salaries & Wages			0.00		
2.	Workers Compensation			0.00		
3.	Insurance: A. Health			0.00		
	B. Casualty/Property			0.00		
4.	Total Federal Wage Taxes Paid			0.00		
5.	Local or State Income Taxes Paid			0.00		
6.	Unemployment Insurance Taxes			0.00		
7.	Tax Penalties Paid			0.00		
8.	Local Transportation			0.00		
9.	Office Rent			30.00		
10.	Telephone Service			117.46		
11.	Postage and Delivery			6.80		
12.	Utilities			0.00		
13.	Printing and Duplicating			0.00		
14.	Purchase of Services			0.00		
15.	Office Supplies & Expenses			0.00		
16.	Office Equipment: A. Rental			0.00		
	B. Purchase			0.00		
17.	Grants			0.00		
18.	Training			0.00		
19.	Petty Cash Reimbursement			0.00		
20.	Transfer(s) to Savings Account			0.00		
21.	Bank Charges			0.00		
22.	Other (Attach fully supported explanation)			159.25		
		Total Disbursements			313.51	
		Ending Balance (Agrees with Check Book Balance)			25,883.06	
Approval Date by Commission:				02/19/02		
TREASURER		SECRETARY		CHAIRPERSON		

Doug Mitchell		David J. Bardin		Cathy Wiss	
Note: Petty cash fund of \$100.00					
Please list each check issued this quarter, including voided checks, and attach copies of your bank statement, canceled checks, receipts/invoices, contracts, agreements, grant request letters, minutes and any other documentation that supports the disbursements listed herein. Failure to submit copies of appropriate supporting documentation will result in disallowance of the related disbursement.					
				Expense	Purpose of
Check #	Date	Payee	Amount	Category	Expenditure
2937	10/20/01	Verizon	\$39.12	10	Telephone service
2938	10/20/01	Wisc Ave Baptist Church	\$45.00	22	Meeting space
2939	10/20/01	Capital Mem Church	\$90.00	22	Meeting space
2940	11/19/01	Verizon	\$39.64	10	Telephone service
2941	12/28/01	David Bardin	\$6.80	11	Postage expense
2942	12/28/01	Pair Networks	\$24.25	22	Web hosting
2943	12/28/01	Verizon	\$38.70	10	Telephone service
2944	12/28/01	UDC	\$30.00	9	Office rent
Total			\$313.51		
Other Receipts:					
Date	Amount	From			
none					
Adjustments:					
none	\$0.00				
Bank Reconciliation					
Balance per bank			\$25,982.81		
Outstanding checks			\$99.75		
Balance per Check Book (Agrees with Page 1)			\$25,883.06		
Petty Cash Reconciliation					
	07/01/01		\$96.95		Beginning Balance
	10/10/01		(\$4.57)	13	Photocopies
	10/11/01		(\$3.90)	13	Photocopies
	10/12/01		(\$5.89)	15	Office supplies
	11/05/01		(\$1.50)	13	Photocopies
	11/08/01		(\$5.60)	13	Photocopies

	11/26/01		(\$5.99)	15	Office supplies
	12/03/01		(\$27.99)	15	Office supplies
	09/30/01		\$41.51		Ending Balance